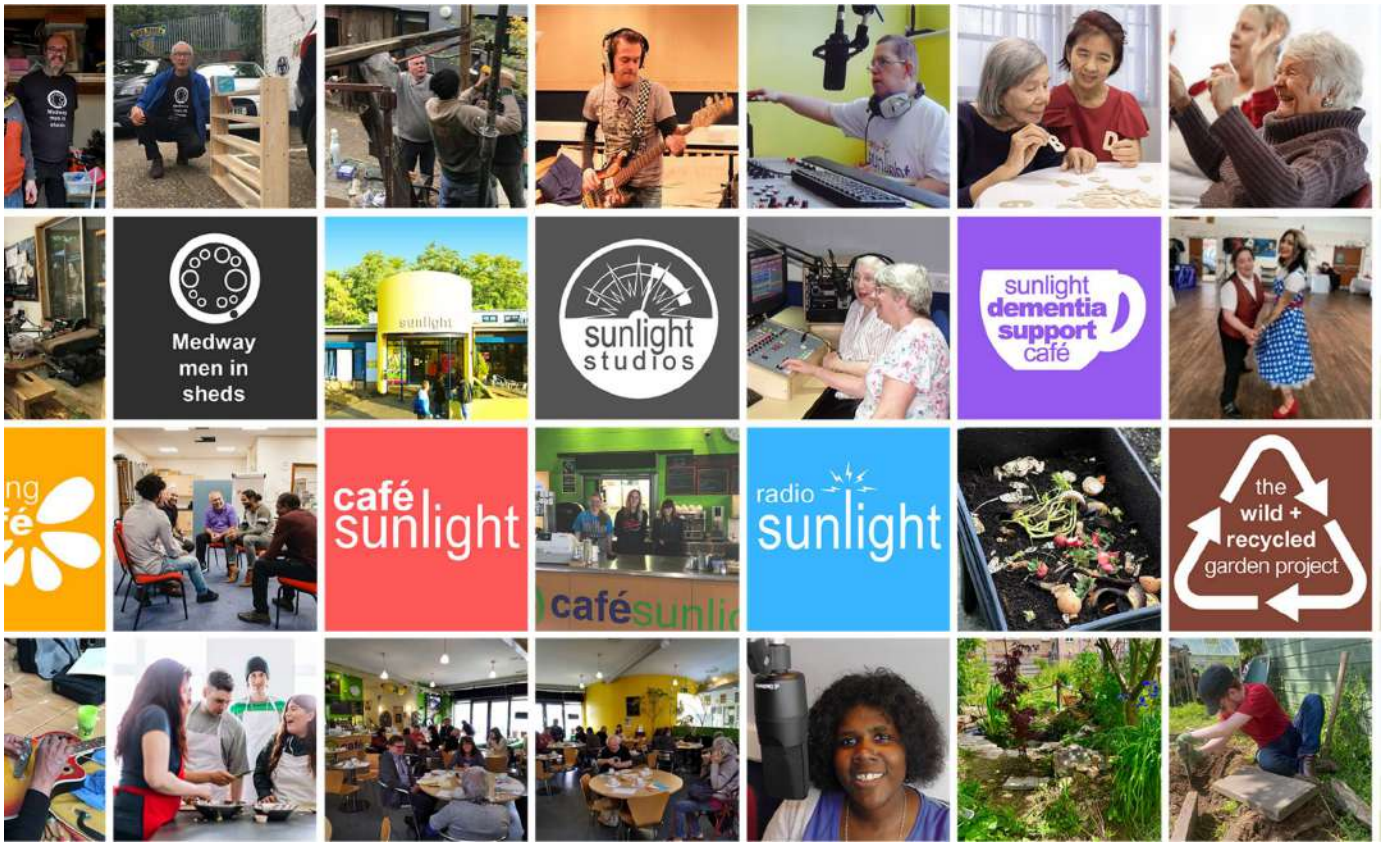
sunlight development trust

A company limited by guarantee,
and registered charity no 1126266



Trustee report and financial statement for the year ended 31 March 2024

Sunlight Development Trust is supported by

Medway Council Serving You

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Peel Waters Waterside Regeneration

Sunlight Development Trust Ltd
(A Company Limited by Guarantee)

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SECTION 1 GOVERNANCE

a. Structure, Governance and Management

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their Annual Report together with the audited financial statements of Sunlight Development Trust Limited (the company) for the year ended 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

b. Constitution

The company is registered as a charitable company limited by guarantee; it was set up by a Memorandum of Association on 31 January 2006 and registered as a charity on 13 October 2008. The charity number is 1126266 and the registered company number is 5692427. The registered address of the charity is the Sunlight Centre, which is an award-winning healthy living centre in Gillingham, Kent.

The company's principal objects are the reduction of health and social inequality through community development by the provision of services and facilities for the local community in Gillingham.

SECTION 2 TRUSTEES

a. Board of Trustees

The Trustees serving during the year and since the year end are as follows:

Chair	Adam Price	appointed 24 January 2012
Vice Chair	Simon Millard	
Company Secretary	Lesley Mayo	appointed 22 April 2023
Treasurer	Clive Waters	appointed 28 June 2024
	Lia Mandaracas	appointed 21 January 2023
	Chengetai Madondo	resigned 16 April 2024

b. Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. Induction and training of Trustees

The Board of Trustees has the power to appoint additional Trustees. The Company has detailed role descriptions for Board members in general, and for those with specific roles. The recruitment of Trustees is carried out using outside recruitment agencies, professional body organisations such as Reach, the Volunteer Bureau website and advertising amongst other colleagues and partner agencies. Through robust recruitment methods the company endeavours to reach groups of people who are under-represented in its employment, those who are members of the local Gillingham community and those who can bring relevant skills and experience to the Board.

Trustees are appointed to the Board following a formal interview and selection process which includes Trustees and may involve staff and local community members. Prospective Trustees meet with an existing Board member following receipt of a CV to discuss with them the skills and areas of expertise that they would bring to the charity, they are invited to observe and participate in a meeting before a final decision is made. Relevant diligence checks are completed prior to the new Trustee being formally welcomed to the Board.

SECTION 3: ORGANISATION

a. Structure and Decision-Making

The Governance structure was reviewed in this period and a new sub-committee structure established for Finance and Remuneration, Centre Management, Safeguarding and Service User Representation. The Board refer to community objectives through regular involvement with events and activities held by the organisation. Membership of the Board is drawn from the local community and Trustees operate as ambassadors with local organisations through their networking and direct involvement with many of the communities of interest associated with the Trust.

b. Risk Management

The Board of Trustees have overall responsibility for the system of internal controls for the charity and have reviewed our annual risk register. Robust financial policies and delegated authority as well as periodic visits by external accountants ensure that the company adheres to financial policies and procedures. The charity operates a comprehensive budgeting process which is approved by the Board and management accounts showing actual financial results against budget are made to the Trustees at each Board meeting.

The Trust engages the accountancy firm Kreston Reeves for independent examination of the accounts, and expert advice on matters relating to charity finance, payroll and pensions. The Trust continued to engage Ellis Whittam as the health and safety advisory service including the annual undertaking of health and safety audits, supporting risk assessment, and guidance on risk management. Advice was routinely sought by the Trust on human resourcing matters, the management of change and employment related contractual matters.

Financial policies form part of every induction and all staff are offered training on and are required to sign an anti-bribery declaration stating that they have read and understand the contents of the Anti-Bribery policy. Internal controls are in place in relation to the authorisation of all transactions and planned expenditure to maintain financial control across the organisation. Robust procedures are also in place to ensure the health and safety of all staff, beneficiaries, Trustees, and other visitors to our Centre and comprehensive inspections are completed to ensure legal compliance as well as best practice. The standards expected in relation to the services provided to our beneficiaries are clearly established and all staff work to ensure the very best provision of information, guidance, help and support to community members in contact with Sunlight. Day-to-day management of Trust wide policies covering risk and service provision is delegated to the Centre Manager, with the Chief Executive responsible for regular monitoring of their effectiveness. Trustees approve any changes to such policies and procedures and regularly review them as appropriate.

SECTION 4 AIMS AND ACTIVITIES

a. Aims and Activities.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and to its supplementary public benefit guidance.

b. Values

We work alongside communities to create positive, sustainable change. Our work is guided by important principles.

- *Inclusivity* - Ensuring anyone who wants to, can participate. This means being aware and considerate of the emotional, cultural and physical barriers that some people experience and actively setting about dismantling those barriers.

- *Diversity* - Recognising that difference is a positive thing and that diversity does not just mean ethnicity, gender, age or disability.

- *Trust* - Building trust with our partners and those who use our services is essential for even greater results. We do our utmost to do what have said we will do and within the timetable agreed.

- *Transparency* - Being honest and open about our strengths and our weaknesses, our policies, our culture and our direction.

- *Valuing services* - Everyone that accesses Sunlight services should be made to feel welcome and valued. Nobody should be treated unfairly. We can all expect the same courtesy, dignity, respect and high standard of customer service.

- *Community owned* - 100% of the Sunlight board of trustees is made up of local volunteers ensuring the Trust retains its focus on benefiting those communities with the greatest disadvantage or need.

- *Active participation* - Services work best when they are delivered and owned by the people who use them. We “do with” rather than “do to”. That’s why 70% of our staff live locally and why we continue to attract volunteers to deliver innovative services, with only limited support from the trust.

- *Community development* - We continually try to work to the National Occupational Standards of Community Development (an evidence-based process that delivers high quality outcomes and unprecedented new opportunities for anyone who chooses to participate, whatever one’s individual ability or talent.

- *Enterprise* - An enterprising culture can help create opportunities that are both sustainable and innovative.

- *Environment* - Build awareness and action to reduce, reuse and recycle waste. Promote conservation of wildlife. Take steps to reduce pollution, especially CO2.

c. How Our Activities Deliver Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

All our charitable activities focus on tackling long-standing health and social inequality and multiple disadvantages through an asset-based approach to community development and a recovery-based model to mental health. We do this in partnership with local agencies, businesses and most importantly, local people and communities; co-producing a creative and inclusive community offer. Our aims are to enable individuals and community groups to access a wide and diverse range of programmes; providing accessible, inclusive and meaningful local opportunities; tackling social isolation and building social capital; promoting wellbeing, access to employment, supporting community led action and change, tackling social injustice and facilitating independence.

The charity manages the Sunlight Centre which extended its opening hours this year to provide a Wellbeing Café and Community Centre until 21:00 365 days a year. We also host a GP surgery, pharmacy, family centre, recording studio and radio station; and provide a variety of meeting space used by in excess of 45 community associations and groups from 8:30 Monday to Saturday. The centre is a thriving hub from within which we deliver a combination of work streams and projects. The users of our services are of all ages, are both male and female, of all backgrounds and all have a need to use the range of services we offer. This year was a period of growth for the Trust with the arrival of a new CEO to lead the team to carry out a wide range of activities in pursuance of its charitable aims with fresh ideas and new partnerships.

d. **The History of Sunlight**

The 'Kent Today' newspaper reported on 4 March1996 'Ray of Sunlight to shine on community'.' The old Sunlight laundry in Richmond Road, Gillingham is taking on a new lease of life as The Sunlight Centre'. The outgoing Gillingham Borough Council invested £200,000 to purchase the old building which had stood empty for two years. Council leader Bob Sayer said: 'Apart from the range and breadth of facilities that will be available, the Sunlight Centre will be a one-of-a kind self-sustaining partnership between local people, community groups, businesses and Gillingham council''. An open day was held on March 20, 1996, and the two most popular needs identified were a local GP surgery and a pharmacy. A new building was developed with lottery funding and the Council for Voluntary services helped us to get off the ground with many of our founder volunteers and campaigners still supporting us as Trustees, employees and volunteer session leaders to provide the following over the years:

- GP surgery, family centre, pharmacy
- Health and Lifestyle team (HALT)
- Parentis – peer led parenting support
- Alzheimer and Dementia Family Support, Alzheimer Advisor pilot and Dementia Cafe
- Charity start-up support, virtual office, storage and meeting room space for:
    - Chinese Elderly Welfare Association
    - Medway African Caribbean Association
    - Bridge Baptist Church
    - 50s+ Friendship Group
    - Shout Out self-advocacy group
    - Harmony Jam
- Medway One Stop Shop for support to people experiencing domestic abuse/violence
- Community Café and Radio Station – providing employability and confidence skills
- Community gardening and composting for vulnerable adults

- Various training courses including anger management, digital skills, reducing mental health stigma
- Kickstart trainees and apprenticeships
- Young offenders work placements
- Community & Diversity placements for trainee Police Officers

SECTION 5 OVERVIEW OF ACTIVITY

a. **Services**

Medway Men in Sheds commissioned by Medway Council's Suicide Prevention team, offers socialisation opportunities for men over 18 not in employment and retirees. It's chief goal is to reduce the incidence of suicide in men by alleviating isolation and providing activities that help maintain cognition, dexterity, and mental wellbeing. In this financial year we increased the number and scope of sessions available, as follows.

Session	Day	Time	Location
Music	Monday	10.00am-2.00pm	Sunlight Studio
Otway Garden	Mon, Tue, Wed	10.30am-2.30pm	Otway Street
Creative Cabin *NEW*	Tuesday	1.00pm-3.00pm	Chatham
Carpentry *NEW*	Wednesday	10.00am-12.00pm	Sunlight Centre
Men's Health	Thursday	4.30pm-7.30pm	Sunlight Centre
M-Power* *NEW*	Thursday	6.00pm-8.00pm	Luton
Fabrication, Arduino & Engineering	Friday	10.30am-2.00pm	Sunlight Centre

M-Power in collaboration with Medway African and Caribbean Association, we invited 18 to 25-year-olds from diverse ethnic backgrounds to discuss mental health issues that matter most to their communities. Driven by the beneficiaries, topics included breaking stigma to navigating cultural barriers, as well experiences and challenges unique to ethnic minorities. It also provided outreach to those living in Luton.

Creative Cabin was created with Nucleus Art to provide creative arts projects with men living in Chatham and we are seeking further partnerships for outreach across Medway.

Carpentry Group demand for our Friday session led to a Wednesday group for new starters with few or basic woodcraft skills to learn hand tools as a feeder group for Friday sessions as a safe, inclusive way for joiners to get to know each other.

"My name is AS. Firstly I'm paralyzed and in a wheelchair. Since being in a chair I have felt very lonely and isolated. I heard about Men in Sheds through my OT. At first I was reluctant about going, but I thought I would try it. I could not believe how friendly and welcoming they were. Even though I am unable to physically help with certain tasks I do have the knowledge to build things, as I have a 40-foot workshop where I build things etc. I have been told I am an asset here. Since coming here it has changed me 100%, I wish I had come a long time ago. I can't wait till Friday comes around as it feels like I have a purpose now!" (AS Men in Sheds beneficiary)

Community Gardens provide access to green spaces, free healthy local produce, stress relief, grounding and strengthening connections, staying present, sense of purpose, dexterity and cognition, physical activity, reduced social isolation and improved mental health reducing the risk of Dementia. Our community gardens are:

i. **Ethel Maud Court Garden** to the rear of the Sunlight Centre which backs onto the former spur of the railway line which used to serve the old Dockyard and accessed from the rear of the flats and Victorian terraces which provides a social meeting space and engagement in growing and harvesting fruit and vegetables by our local community including adults with learning disabilities, people living with mental health challenges and people experiencing social isolation. Open to the community by longstanding volunteers every Thursday.

ii. **Otway Street Garden** is a former play area which we when closed by the Council was leased to us as a wild and recycled community garden for people to share produce and materials. Malcolm Hazleton, our group facilitator is qualified in permaculture and habitat management and the Trust is now a member of the Eden Project Communities Programme to host an annual open day. It is open to the community two days a week.

iii. **Sunlight Surgery Therapeutic Garden** a sensory courtyard garden planted and maintained by our volunteers every Monday.

Wellbeing Café an evening and weekend support service commissioned by Kent & Medway ICB to improve wellbeing within the local community and prevent repeat attendance at A&E by people with mental health challenges. In this financial year we expanded the service, offering support seven nights a week, increasing provision for vulnerable adults from 12 hours a week to 21 including Christmas Day, Boxing Day, and New Year's Day with trained mental health facilitators. Our free evening wellbeing sessions until 9pm include:

- Monday chair-based exercises
- Tuesday arts and crafts
- Wednesday board games
- Thursday women's health group (at the same time as men's health run by Men-in-Sheds)
- Friday free food and cookery lessons
- Saturday table tennis
- Sunday arts and crafts

From 1 June 2024 this service will be open until 11pm each evening with trained 1:1 Crisis Recovery Workers. as part of a successful bid by Mental Health Matters for the ICB's reconfigured Safe Haven service providing free mental health support in a welcoming, comfortable, non-judgmental, and non-clinical environment for people in crisis or at risk of being in crisis. The contract is worth £222,272 pa.

"I want to say a very BIG thank you, from the bottom of my heart. I honestly cannot thank you enough for all that you do, I am so grateful that the wellbeing cafe was open over the Christmas period, I find this part of the year so challenging, and have often spent it alone, which as you can imagine impacts on my mental health very negatively, you made a hard time much more bearable and I didn't feel alone. Your new staff have come on board and you're now open 7 days a week. All the staff complement each other's skills, and bring something different, they make such a fantastic team, your staff have gone above and beyond for so many people. For the first time in years I don't feel isolated, I feel so supported, and can't thank you enough."
AW Wellbeing Café beneficiary

Café Sunlight. Awards for All continued to fund the salary of our Café Supervisor to provide volunteering opportunities to develop work related skills, improve their self-esteem and become more socially confident. During the period we partnered with Bradfield's Academy, Mid-Kent College and Kent University to provide employability skills and experience. The Café continued to offer drop-in craft sessions including Knit "n" Natter and Crafts For All, instigated and moderated by beneficiaries. It also hosts weekly stalls for community engagement or research by our partners Medway Voluntary Action, Open Reach, Kent Medical Schools, Kent and Medway NHS and Social Care Partnership and our community nurse who provides free blood pressure and health checks to our residents without the need to make an appointment with the surgery. The café is open Tuesday to Friday and we hope that further funding will become available to open on Mondays in 2024 to meet local needs.

"Sunlight's made me more confident and outgoing. I like wearing the uniform, it makes me look and feel professional" **Café volunteer**

The Dementia Support Café was funded by Kent Community Foundation as a volunteer led service allowing those with dementia and their carers to meet in an informal setting to discuss issues of concern. There is an Admiral nurse present at most sessions, as well as our local ASDA Community Champion. Activities included visits from local health agencies and emergency services, two well-attended tea dances and a Christmas Carol concert given by the pupils of Burnt Oak Primary School, which is not far from the Sunlight Centre.

Radio Sunlight was unfunded during the period despite its longstanding provision of information and music to our community by our volunteers, many of whom have learning or physical health difficulties who are proud to be a Volunteer DJ, enjoy interviewing people and playing their favourite music to improve their mood. The radio also hosts our longstanding monthly poetry group.

b. **Objectives.**

i. To assist in the reduction of long-standing health and social inequality by developing and delivering services which are creative and of high quality.

ii. Ensure the Trust is financially sustainable for 2023/24 and beyond, regardless of in year movement resulting from changes to earned income levels, contracts, or grants

iii. Continue to deliver local social impact through the management of the building, delivery of the community café, and developing and enabling the active participation and involvement of communities in the work of the organisation.

iv. Ensure the Trust has a positive reputation, and is identified as a robust, reliable, high quality provider organisation within the local economy.

v. To assist people experiencing multiple disadvantages in Gillingham to get the right support to help them with their health and wellbeing, education, and employment.

vi. Continue to develop the business readiness of the organisation and secure new business opportunities, in line with the charity's primary purpose

vii. Ensure Trust governance arrangements are robust, and the organisation complies with statutory responsibilities and strong and effective management is in place.

viii. Continue to provide a range of high-quality community projects in line with the primary purpose of the charity.

c. **Activities for achieving objectives.**

In line with the strategic priorities of the Trust and associated business plan, in year activity of the Board and management team has been focused on the following.

i. Quarterly Board Meetings regarding the Trust's strategic aims and business plan, monitor progress, manage risk and succession planning; and recruitment of new Trustees.

ii. Training relating to key responsibilities and staffing matters such as employment law, health, and safety, first aid, fire and food hygiene is undertaken online through the Worknest training portal. Additional external training is taken up for service specific requirements.

iii. Monthly reviews of the Trust's budget and strategies for managing negative movement in year by the CEO and Finance Manager. Strategic and operational management of property matters including income from leases and service charges, a rent review by the local authority, and income earned through room rental, rehearsal space and other services.

iv. Management of the day-to-day relations with tenants, licensees, building users and community members; provision of affordable meeting space for community groups and local services six days a week, improvement to and refurbishment of internal and external facilities, as and when possible. Working closely with Medway Council to achieve an affordable rent and longevity of lease.

v. Improving life skills and life chances by enabling a range of social, welfare, educational, training, development, and health activities to take place at the Centre which responds to the needs of local people by ensuring targeted marketing.

vi. Delivery of services funded through contracts along with the required outcomes and active participation in local and national strategic initiatives associated with themes of interest to the Trust, such as equality; wellbeing; loneliness and social isolation.

vii. Delivery of community focused activities whether funded directly by the Trust, through individual user payments, grants, donations, or other forms of fundraising.

d. Community development activities

Various community groups hire our venue throughout the year, most like us are finding it hard to secure funding for rent and we have therefore not increased our room hire rates for many years, despite our own increased rent and repair costs. We fear that increasing the cost of hall hire may cause some small community groups to close and their attendees do purchase refreshments from our community café. Engagement with and participation by the local community in the life of the Trust is a continuous and ongoing process. The Trust supports community members and groups to operate alongside the organisation whilst retaining their independence, and volunteers continue to make a substantial contribution. Some community groups become merged into Sunlight when they struggle to recruit sufficient trustees, volunteers or funds to run their services.

- **Sunlight Studio** is fully booked every evening providing studio rehearsal space and sound engineering to local musicians and community members with facilities open six days a week. The Studio also provides technical support to community music initiatives and works jointly with Radio Sunlight to promote community engagement and participation in events, music, and broadcasting. The recording studio provides weekly rehearsal space and fundraising support to Harmony Jam, a community group that utilises music as a creative outlet and therapeutic medium primarily for people with lived experience of mental health issues plus own Men-in-Sheds weekly music and song-writing session. There is an outstanding debt to the charity for a period where they were without grant funding but they are paying this off by fundraising activities. We will increase the opening hours of our studio from 1st June when our centre is funded to be open until 11pm which increase our offer to local bands.

- **Chinese Elderly Welfare Association** (K-Ying) meet every Monday

- **One Stop Shop for Domestic Abuse** is hosted here every Tuesday in partnership with SATEDA who are a women's aid charity and OASIS who support male and female survivors of domestic abuse and our community police officer work closely with our group facilitators to support members of the community to flee domestic abuse which is the area of greatest need in Medway.

- **Mum's and Babies** weekly exercise classes every Wednesday morning followed by a chat in the café.

- **Goju Ryu Karate** meet here every Wednesday evening with approximately 10 people.

- **GKR Karate** meet here every Thursday evening with about 10 attendees.

- **50+ Friendship Group** meet in our Hall every Friday and is well attended by over 20 people. They also fundraise for annual trips and Christmas Parties.

- **Children's parties** on Saturdays we do not open the café or run any adult services during the day which makes it a safe venue for them to have lots of space to run around.

- **Scouts** use our Radio Station on Saturday mornings to broadcast their news and music choices supervised by a Scout Leader.

- **AA –** meet here every Saturday evening and we work closely with them to support their referrals with mental health difficulties and likewise if our referrals have additions we signpost them to this group or Open Road for drug addictions.

- **Bridge Church** – provide services every Sunday, Youth Netball every Monday evening and a Parish Nurse who visits each of our groups once a month to check on those who may not go to their GP for health checks.

- **Inspire Children's Services** – during the period we sub-let our CEO's office and Board Room to a government funded organisation to help us cover increasing rent and repair obligations for our building.

e. Leases

The Trust has signed a new lease agreement for Otway Street Garden with Medway Council and took over the lease of Ethel Maud Court Garden from High Hopes Community Garden Group who were struggling to fundraise with rising costs. We have also agreed a new ten-year lease for the Centre which will enable the Trust to renew the sub-lease with NHS Property Services for the GP surgery and negotiate a lease with Lawsat also known as Sunlight Pharmacy. This provides the Trust, security of tenure to be in a better position for contracts and funding although the lease includes bi-annual rent reviews which the Trust will have to factor in over the life of the lease plus increased repairs with an older building.

f. IT and telecoms

We replaced our landlines and telephone handsets during the period but continue with refurbished IT and mobile devices to keep within limited budgets and our ethos of sustainability with a new partnership with Computers4Charity. Our Radio Station needs funding for a major refurbishment next financial year as it is very old and unreliable.

SECTION 6 ACHIEVEMENTS AND PERFORMANCE

a. Going concern.

The charity has managed its cashflow proactively and effectively over the last 20 years to cover the running costs of a large asset based community centre packed with vital services to meet local needs. Projections for 2024/25 remain positive with a new 5 year contract to provide a community based mental health crisis service until 11pm each evening from 1 June 2024, plus 3 year funding for one of our community gardens. The appointment of a new CEO has injected fresh energy into the charity leadership to renegotiate the lease of the premises from the local authority and increase grant income for our daytime activities. The Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future and continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. Review of activities

i. The Board actively oversees financial resources and risk with the CEO and remains GDPR, NHS Data and Local Authority compliant.
ii. Services provided under contract are subject to formal contract monitoring arrangements, including regular reporting, review of Key Performance Indicators and Outcomes achieved to commissioners, which use the required methodology for data collection and analysis, are produced for this purpose.
iii. Comments, complaints, and compliments from community members are recorded and dealt with in line with Trust policy. Where possible concerns or complaints are addressed and resolved through discussion or escalated through the organisation and reviewed by the Board, as necessary and appropriate.
iv. The process of reviewing organisational policy and procedures continued in liaison with the externally commissioned employment advisory service and an annual internal review of other policies and procedures.

v. Activities and services delivered by the Trust seek feedback from participants in a variety of formal and informal ways such as surveys, questionnaires, verbal and written feedback. Feedback including comments, complaints and compliments is reviewed by the management executive and reported as part of contract or grant monitoring, and in reports as necessary for Board meetings.

c. Factors relevant to achieving objectives.

The overriding aim of the organisation is to reduce health and social inequality through community development and, in line with the organisational ethos, involve the community in the design, operation and delivery of activities and services delivered. The National Occupational Standards for Community Development work and related practice protocols are used to inform relevant areas of practice and delivery in line with this.

SECTION 7 FINANCIAL REVIEW

a. Reserves policy

The organisation aims to hold three months reserves in line with Charity Commission best practice but it is recognised that this is a challenging objective in the current economic climate. This amount equates to £165,000. This compares to unrestricted reserves held of £10,795, which is below the Charity's reserves policy at this time. We have recruited a fundraiser to increase our grant income for services which are unfunded and at risk of closure. We will increase our negotiations with our suppliers to provide corporate sponsorship and are confident these measures will suitably increase the Charity's reserves position.

b. Results for the year

The Charity has made a surplus for the year of £20,657 which has increased the net assets to £22,010, as at 31 March 2024. This is comprised of restricted funds of £11,215 and £10,795 unrestricted funds. The increased fundraising, grant and rental income this year has put the organisation on a more stable footing, with income increasing to £500,409. The Charity increased its expenditure during the period investing in staff development to £479,752 . The Charity has managed to move back into a net current asset position, of £25,691, at the Balance sheet date, compared to £9,800 in the comparative period.

c. Principal funding

The principal funding sources are income earned through premises rental, delivery of services, contracts and grants. Trading and fundraising income are limited in an area of deprivation.

SECTION 7 FUTURE PLANS

i. The Trust will strive to deliver innovative and inclusive services in line with the primary purpose of the charity, its strategic priorities, community aspirations and the requirements of public service commissioning. This will include developing and delivering schemes focused on health and wellbeing, equality, mental health, social isolation, loneliness and the alleviation of poverty and hardship. The Trust will endeavour to do this in partnership with local people, community organisations and commissioners. These activities enable the Trust to work in a meaningful and preventative way in relation to the health and wellbeing of local people whilst maximising the potential of facilities on the Sunlight site.

ii. The management team will continue to respond to opportunities for the delivery of local services and forecast growth in the social enterprise sector by involving staff, volunteers and community groups in assessing and leading local responses to the opportunities that arise. The Trust will continue to actively explore and develop sector level partnerships in support of this agenda and seek opportunities for collaborative working and diversifying funding streams.

iii. The Trust will continue to engage in a proactive manner with the community, strategic partners, local MPs, and decision makers, creating and identifying opportunities to support community empowerment and community led action.

iv. Investment readiness and asset transfer will be driven forward, with a long-term aim of acquiring the freehold of the Sunlight Centre and local green space for the benefit of the community should the Council we willing to dispose of these assets.

v. The Trust has updated its business plan to incorporate its fundraising strategy. Applications to grant making bodies will be developed to work on several schemes which it is hoped will lead to long-term, gainful employment and better opportunities for our beneficiaries. We will continue to tender for services which are compatible with its aims, to draw funds into the local economy and increase local social capital.

vi. We will further development and improvement of the business readiness of the Trust will continue, including a review of the assets and information technology plus opportunities for closer working with likeminded organisations which brings mutual benefit to all parties and an enhanced service to the end user.

vii. Our new CEO is a leader of Sustainability and aims to lead our community on doing our bit to reduce waste, reuse as much as possible and recycle where possible.

viii. Safe Haven is a recovery based model where we aim to reduce crises and prevent ill health by encouraging people to join our other groups and get into volunteering, education or employment.

SECTION 9 TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Sunlight Development Trust Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent.
- prepare the financial statements on the ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 10/12/2024 and signed on their behalf by:

A Price

Adam Price
Chair of Sunlight Development Trust

Sunlight Development Trust Ltd

(A company limited by guarantee)

Independent examiner's report
For the year ended 31 March 2024

Independent examiner's report to the Trustees of Sunlight Development Trust Ltd ('the Charity')

I report to the Charity Trustees on my examination of the financial statements of the Charity for the year ended 31 March 2024.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and basis of report

As the Trustees of the Charity (and its Directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S M Rouse Dated: 10 December 2024

Samantha Rouse FCCA DChA

Kreston Reeves LLP
Chartered Accountants
Montague Place, Quayside
Chatham Maritime, Chatham
Kent, ME4 4QU

Sunlight Development Trust Ltd

(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
For the year ended 31 March 2024

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	4	**7,849**	**235,702**	**243,551**	230,730
Other trading activities	5	**-**	**18,185**	**18,185**	17,324
Investments	6	**-**	**238,673**	**238,673**	228,368
Total income		**7,849**	**492,560**	**500,409**	476,422
Expenditure on:					
Raising funds	7	**-**	**9,758**	**9,758**	8,075
Charitable activities	8	**15,493**	**454,501**	**469,994**	433,876
Total expenditure		**15,493**	**464,259**	**479,752**	441,951
Net (expenditure)/income		**(7,644)**	**28,301**	**20,657**	34,471
Transfers between funds	16	**25**	**(25)**	**-**	-
Net movement in funds		**(7,619)**	**28,276**	**20,657**	34,471
Reconciliation of funds:					
Total funds brought forward		**10,187**	**(8,834)**	**1,353**	(33,118)
Net movement in funds		**(7,619)**	**28,276**	**20,657**	34,471
Total funds carried forward		**2,568**	**19,442**	**22,010**	1,353

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 35 form part of these financial statements.

Sunlight Development Trust Ltd
(A company limited by guarantee)
Registered number: 05692427

Balance sheet
As at 31 March 2024

	Note		2024 £		2023 £
Fixed assets					
Tangible assets	12		**2,206**		2,940
Current assets					
Debtors	13	**19,506**		88,286	
Cash at bank and in hand		**73,667**		56,193	
		93,173		144,479	
Creditors: amounts falling due within one year	14	**(67,482)**		(134,679)	
Net current assets			**25,691**		9,800
Creditors: amounts falling due after more than one year	15		**(5,887)**		(11,387)
Total net assets			**22,010**		1,353
Charity funds					
Restricted funds	16		**2,568**		10,187
Unrestricted funds	16		**19,442**		(8,834)
Total funds			**22,010**		1,353

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A Price
Chair of Trustees

Date: 10/12/2024

The notes on pages 20 to 35 form part of these financial statements.

Sunlight Development Trust Ltd
(A company limited by guarantee)

Statement of cash flows
For the year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net cash used in operating activities	**17,474**	26,427
Cash flows from investing activities		
Purchase of tangible fixed assets	**-**	(2,299)
Net cash provided by/(used in) investing activities	**-**	**(2,299)**
Change in cash and cash equivalents in the year	**17,474**	**24,128**
Cash and cash equivalents at the beginning of the year	**56,193**	32,065
Cash and cash equivalents at the end of the year	**73,667**	56,193

The notes on pages 20 to 35 form part of these financial statements

Notes to the financial statements
For the year ended 31 March 2024

1. General information

Sunlight Development Trust Ltd is a company limited by guarantee with the Charity registration number 1126266 and the company registration number 05692427. The address of the registered office is The Sunlight Centre, 105 Richmond Road, Gillingham, Kent, ME7 1LX. The main objectives of the Charity are as detailed within the Trustees' report.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sunlight Development Trust Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in UK Sterling, which is the Charity's functional currency, and rounded to the nearest pound.

2.2 Going concern

The principal risk facing the Charitable Company is its ability to generate sufficient income to cover expenditure incurred in fulfilling the objectives of the Charitable Company. New funding has been secured and additional grant applications have been made.

The Trustees continue to implement a series of cost reduction and income generation measures. Activities have been rationalised.

If the going concern basis were not appropriate, adjustments would have to be made to reduce the value of assets to their recoverable amounts, to provide for any further liabilities that might arise and to reclassify fixed assets as current assets and long term liabilities as current liabilities.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on the following bases:

Long-term leasehold property	- over the course of the lease
Other fixed assets	- 10% - 25% straight line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2. Accounting policies (continued)

2.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Charity does not currently have any significant accounting estimates or areas of judgement.

Notes to the financial statements
For the year ended 31 March 2024

4. Income from donations and legacies

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	-	2,623	**2,623**	10,308
Legacies	-	-	**-**	30,000
Grants	7,849	216,337	**224,186**	169,146
Other income	-	16,742	**16,742**	21,276
	7,849	235,702	**243,551**	230,730
Total 2023	34,884	195,846	230,730	

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Fundraising income	288	**288**	-

Income from non charitable trading activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Cafe Counter Sales	17,897	**17,897**	17,324
Total 2023	17,324	17,324	

Notes to the financial statements
For the year ended 31 March 2024

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Rent, service charge and room hire income	238,673	**238,673**	228,368
Total 2023	228,368	228,368	

7. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Groceries and packaging	9,758	**9,758**	8,075
Total 2023	8,075	8,075	

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total 2024 £	Total 2023 £
Charitable activities	15,493	454,501	**469,994**	433,876
Total 2023	24,765	409,111	433,876	

Notes to the financial statements
For the year ended 31 March 2024

9. Analysis of expenditure by activities

	Direct costs 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Charitable activities	325,440	144,554	**469,994**	433,876
Total 2023	319,106	114,770	433,876	

Analysis of direct costs

	Total funds 2024 £	Total funds 2023 £
Staff costs	**247,990**	249,892
Insurances	**10,708**	8,731
Premises expenditure	**40,118**	36,120
Light, heat and power	**17,769**	16,149
Volunteer expenses	**3,575**	2,200
Subscriptions	**2,990**	3,061
Bank charges	**277**	330
Fundraising expenses	**500**	1,000
Travel and subsistence	**1,513**	1,623
	325,440	319,106

Notes to the financial statements
For the year ended 31 March 2024

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2024 £	Total funds 2023 £
Depreciation	**964**	734
General office expenses	**48,219**	43,760
Training	**5,188**	2,276
IT costs	**7,659**	7,697
Bad debts	**-**	885
Printing and stationery	**1,034**	1,162
Telephone and fax	**7,488**	6,214
Project rent	**59,622**	41,371
Accountancy fees	**4,266**	4,197
Independent examiner's remuneration	**2,189**	2,562
Professional and consultancy fees	**7,925**	3,912
	144,554	114,770

10. Staff costs

	2024 £	2023 £
Wages and salaries	**231,971**	232,032
Social security costs	**10,641**	12,019
Other pension costs	**5,378**	5,841
	247,990	249,892

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
	16	14

The average headcount expressed as full-time equivalents was:

	2024 No.	2023 No.
	14	6

10. Staff costs (continued)

No employee received remuneration amounting to more than £60,000 in either year.

The total remuneration and benefits received by key management personnel during the financial year amounted to £113,392, including employer's national insurance contributions and employer pension contributions (2023: £129,352).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

12. Tangible fixed assets

	Long-term leasehold property £	Other fixed assets £	Total £
Cost or valuation			
At 1 April 2023	**72,790**	**5,181**	**77,971**
At 31 March 2024	**72,790**	**5,181**	**77,971**
Depreciation			
At 1 April 2023	**72,790**	**2,241**	**75,031**
Charge for the year	**-**	**734**	**734**
At 31 March 2024	**72,790**	**2,975**	**75,765**
Net book value			
At 31 March 2024	**-**	**2,206**	**2,206**
At 31 March 2023	-	2,940	2,940

13. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	**13,628**	80,299
Prepayments and accrued income	**5,878**	7,987
	19,506	88,286

14. Creditors: Amounts falling due within one year

	2024 £	2023 £
Other loans	**6,000**	16,000
Trade creditors	**9,310**	7,547
Other taxation and social security	**5,064**	3,249
Pension creditor	**1,295**	819
Other creditors	**2,000**	6,582
Accruals and deferred income	**43,813**	100,482
	67,482	134,679

	2024 £	2023 £
Deferred income at 1 April 2023	**91,724**	-
Resources deferred during the year	**28,070**	91,724
Amounts released from previous periods	**(91,724)**	-
	28,070	91,724

15. Creditors: Amounts falling due after more than one year

	2024 £	2023 £
Other loans	**5,887**	11,387

Notes to the financial statements
For the year ended 31 March 2024

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
General Funds	**(8,834)**	**492,560**	**(464,259)**	**(25)**	**19,442**
Restricted funds					
18-25 Shed Project - Kent & Medway Suicide Prevention Programme	**1,258**	**-**	**(1,258)**	**-**	**-**
Awards for All-Sunlight Community Café	**3,168**	**-**	**(3,168)**	**-**	**-**
Chatham Maritime Trust - Café	**248**	**-**	**(248)**	**-**	**-**
Hypertension Heros	**-**	**1,600**	**(1,600)**	**-**	**-**
KCF Elderly & Isolated Dementia Café	**-**	**3,000**	**(432)**	**-**	**2,568**
KCF - Known Organisations	**5,143**	**-**	**(5,143)**	**-**	**-**
KCF - Home & Community Composting - Vulnerable Adults	**-**	**3,249**	**(3,274)**	**25**	**-**
Porchlight - Anger Management	**370**	**-**	**(370)**	**-**	**-**
	10,187	**7,849**	**(15,493)**	**25**	**2,568**
Total of funds	**1,353**	**500,409**	**(479,752)**	**-**	**22,010**

16. Statement of funds (continued)

Purpose of restricted funds

18-25 Shed Project - Kent & Medway Suicide Prevention Programme
Medway Men in Sheds is a mental wellbeing service for men commissioned by Medway Council Public Health. Historically it has targeted men 25+ not in work and retirees. This grant from Kent & Medway Suicide Prevention allowed us to pilot a Sheds programme specifically for men aged 18-25. The pilot was a success, and this cohort are now included in the larger Medway Men in Sheds project.

Awards For All – Sunlight Community Café
Café Sunlight is the heart of the Sunlight Centre. It serves as both as a community café, and a volunteering opportunity for residents, catering students and people of mixed ability. The grant contributed to the cost of its management, including but not limited to training, day-to-day cash management and utilities, for a full twelve months.

Chatham Maritime Trust – Café
This funding enabled us to purchase new kitchen essentials and have our existing equipment serviced and deep-cleaned.

Hypertension Heroes
This grant enabled us to reach people who wouldn't normally get their blood pressure checked, ensuring they understand why healthy blood pressure is important, feel confident in taking their own blood pressure readings going forward and are empowered to make changes to their lives to manage their blood pressure.

KCF – Elderly & Isolated Dementia Café
This funding has enabled us to continue with our hugely popular Sunlight Dementias Support Café for people who either live with or care for someone with dementia. The program offers community-based social activities including armchair exercises and crafts, with plenty of time for refreshments, a friendly chat with the group and a joyful singalong.

KCF - Known Organisations
Our Café continues to provide a valuable service to our community, plus volunteering opportunities for local people and students. The grant enables us to maintain the service by meeting some of its core costs. The panel kindly allocated further funds mid-year to ensure that we can continue to provide support for the community.

KCF – Home & Community Composting – Vulnerable Adults
The Trust sought funds to facilitate a series of workshops that would introduce community members to the joys of gardening and in particular, composting. The programme includes introduction to growing foods and the need for composting and explored different types of composting projects such as traditional, cedar wood boxes and worm composting, both at home and in the garden. The grant covers the cost of materials, facilitation, training and volunteer expenses.

Porchlight - Anger Management
Porchlight commissioned Sunlight to successfully deliver an eight-week Anger Management course for their beneficiaries.

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Unrestricted funds				
General Funds	(33,186)	441,538	(417,186)	(8,834)
Restricted funds				
ABM Champions Funding	68	-	(68)	-
18-25 Shed Project - Kent & Medway Suicide Prevention Programme	-	6,600	(5,342)	1,258
Awards for All-Sunlight Community Café	-	7,484	(4,316)	3,168
Chatham Maritime Trust - Café	-	2,407	(2,159)	248
Hypertension Heros	-	40	(40)	-
KCF Elderly & Isolated Dementia Café	-	5,689	(5,689)	-
KCF - Known Organisations	-	5,183	(40)	5,143
KCF - Home & Community Composting - Vulnerable Adults	-	3,913	(3,913)	-
Porchlight - Anger Management	-	1,528	(1,158)	370
Ward Funds - Refurbishment of Mobile Radio Unit	-	600	(600)	-
Ward Funds for Purchase Stackable Conference Chairs	-	1,440	(1,440)	-
	68	34,884	(24,765)	10,187
Total of funds	(33,118)	476,422	(441,951)	1,353

Notes to the financial statements
For the year ended 31 March 2024

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
General funds	**(8,834)**	**492,560**	**(464,259)**	**(25)**	**19,442**
Restricted funds	**10,187**	**7,849**	**(15,493)**	**25**	**2,568**
	1,353	**500,409**	**(479,752)**	**-**	**22,010**

Summary of funds - prior year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
General funds	(33,186)	441,538	(417,186)	(8,834)
Restricted funds	68	34,884	(24,765)	10,187
	(33,118)	476,422	(441,951)	1,353

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	2,206	**2,206**
Current assets	2,568	90,605	**93,173**
Creditors due within one year	-	(67,482)	**(67,482)**
Creditors due in more than one year	-	(5,887)	**(5,887)**
Total	2,568	19,442	**22,010**

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	2,940	2,940
Current assets	28,064	116,415	144,479
Creditors due within one year	(17,877)	(116,802)	(134,679)
Creditors due in more than one year	-	(11,387)	(11,387)
Total	10,187	(8,834)	1,353

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income for the period (as per Statement of Financial Activities)	**20,657**	34,471
Adjustments for:		
Depreciation charges	**734**	734
Decrease/(increase) in debtors	**68,780**	(67,541)
Increase/(decrease) in creditors	**(72,697)**	58,763
Net cash provided by operating activities	**17,474**	26,427

20. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash in hand	**73,667**	56,193
Total cash and cash equivalents	**73,667**	56,193

21. Analysis of changes in net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash at bank and in hand	**56,193**	**17,474**	**73,667**
Debt due within 1 year	**(16,819)**	**9,524**	**(7,295)**
Debt due after 1 year	**(11,387)**	**5,500**	**(5,887)**
	27,987	**32,498**	**60,485**

22. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held seperately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £5,378 (2023: £5,841). Contributions totalling £1,295 (2023: £819) were payable to the fund at the balance sheet date and are included in creditors.

23. Operating lease commitments

At 31 March 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	**26,333**	23,150
Later than 1 year and not later than 5 years	**158,166**	139,116
Later than 5 years	**213,251**	259,584
	397,750	421,850

24. Related party transactions

There are no other related party transactions requiring disclosure within the financial statements (2023: £Nil), and there are no balances outstanding with any related parties at the Balance sheet date (2023: £Nil).